

# Abbreviated review by CETOR of low-risk research

Adopted by the Faculty Board on September 10, 2024

In principle, low-risk research is research (cumulative criteria):

- in which no special personal data are processed;
- in which personal data will not be shared outside the research team;
- in which the research team consists of employees of a university in the EU;
- in which personal data/research data are processed in an EU country or a country with an adequate level of protection according to the European Commission;<sup>1</sup>
- that is funded by first or second stream funding.

## Procedure

When a research proposal is submitted to the secretary of CETOR, the secretary, in consultation with the chair, determines whether it is low-risk research. The basic principle here is: *in case of doubt*, there is a regular assessment.

In case the research is low-risk, it will be assessed for ethical risks by a CETOR staff member.<sup>2</sup>

Data management and GDPR 'compliance' are reviewed by P&S coordinator for research<sup>3</sup>.

If the reviewers believe that risks do exist, the study is still reviewed in the regular manner and a third reviewer with expertise on the anticipated risk is added.

The processing time for an abbreviated review is a maximum of 3 weeks. If it still appears that risks are present, the regular procedure and a processing time of 6 weeks apply.

## Evaluation and reporting

Every two years, the Faculty Privacy & Security Coordinator and two members of the CETOR with ethical expertise evaluate whether the right choices were made between regular and abbreviated review.

The annual report of the CETOR reports how many applications were reviewed regularly and how many under the abbreviated procedure.

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<sup>1</sup> [https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions\\_nl](https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions_nl)

<sup>2</sup> Following the regular procedure there are 3 reviewers: a staff member with expertise in research ethics, a staff member with expertise on the GDPR and a student member

<sup>3</sup> Following the regular procedure this is the staff member with expertise on the GDPR