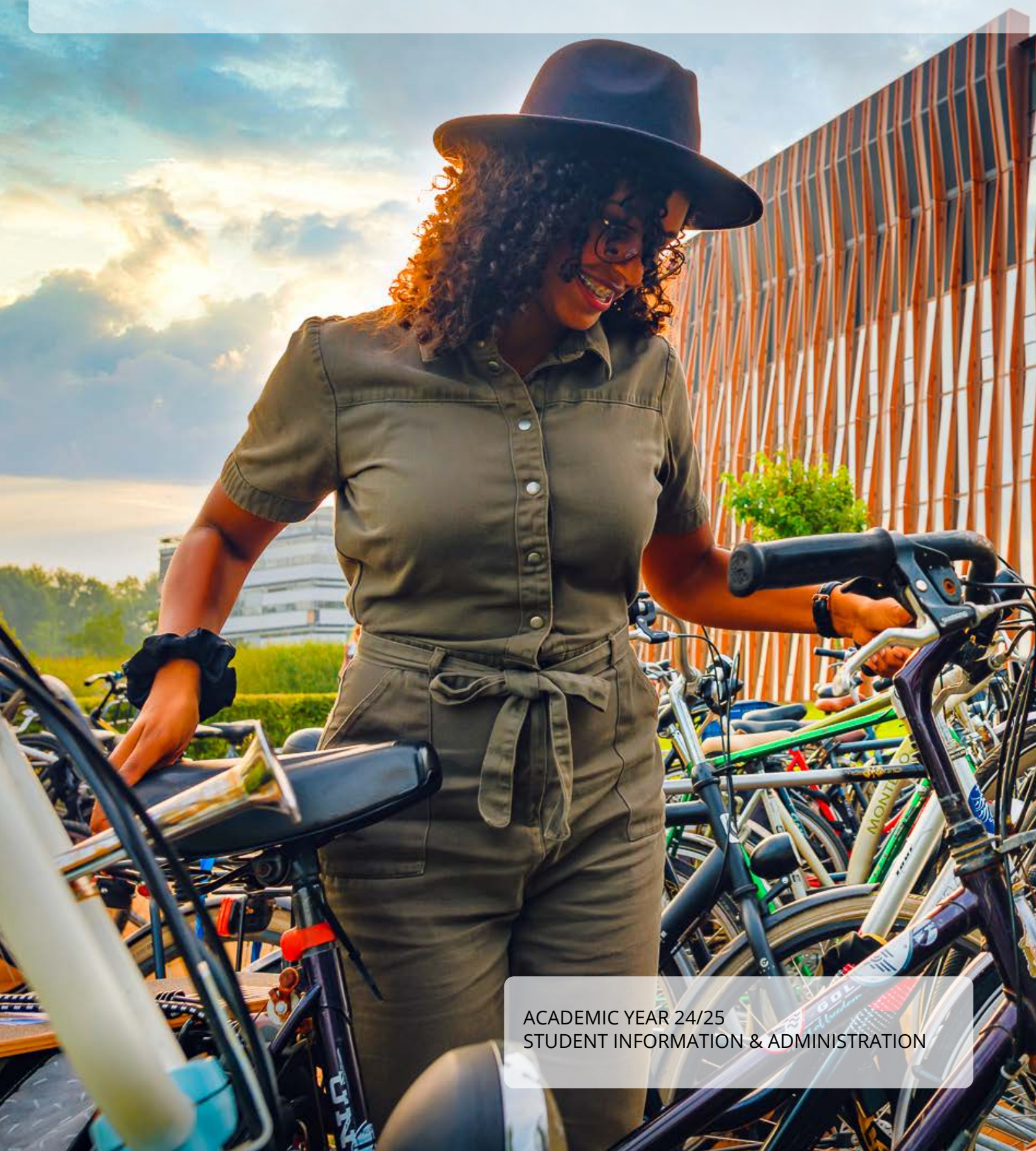


APPLICATION GUIDE

FOR INTERNATIONAL STUDENTS



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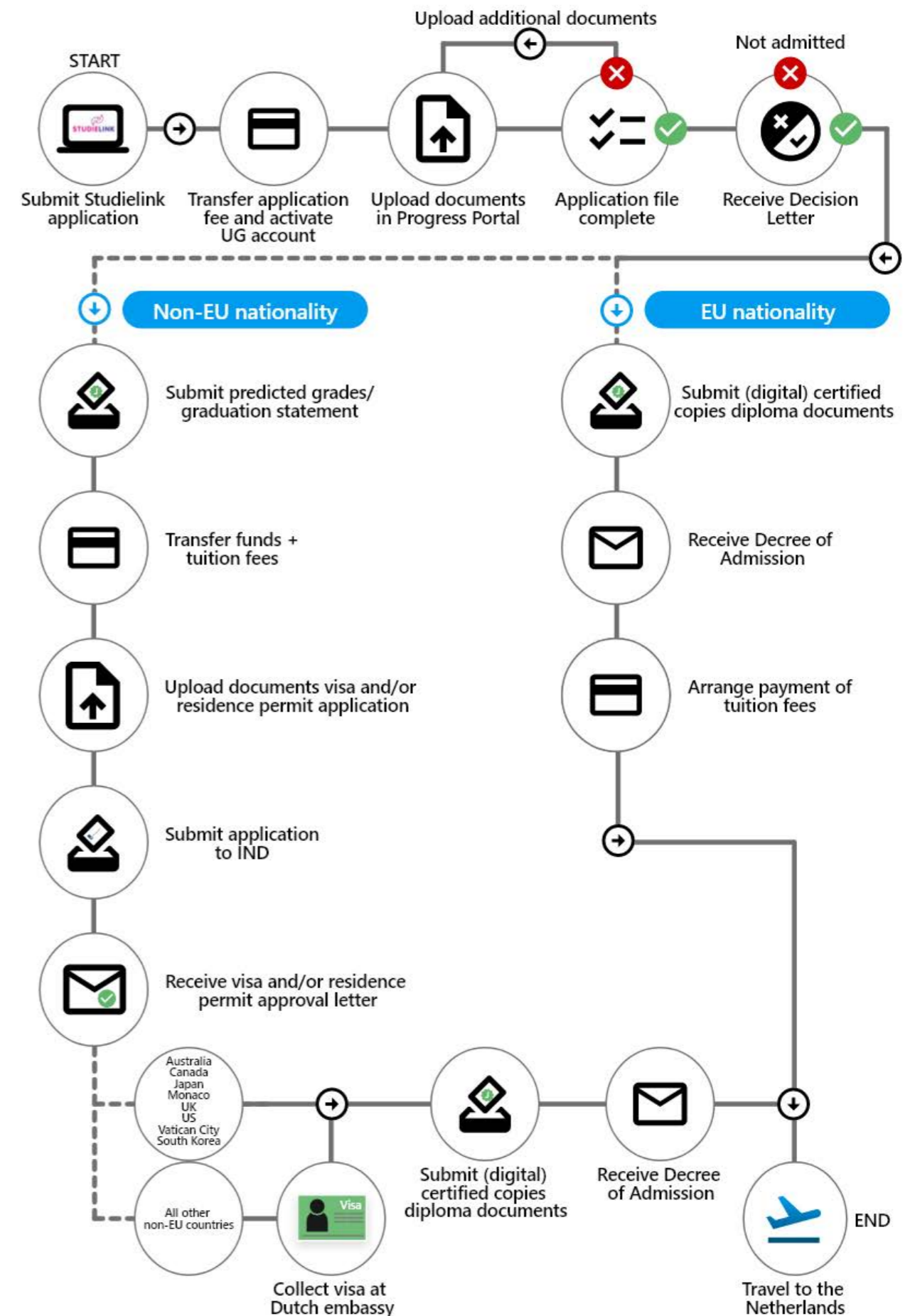
ACADEMIC YEAR 24/25
STUDENT INFORMATION & ADMINISTRATION



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All processes from start to finish





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1

Studielink application

1.1 Choose study programme

Thank you for your interest in becoming a student at the University of Groningen!

If you want to apply to a programme at the University of Groningen, the first step is to submit your application in Studielink.

Bachelor's and Master's degree programmes

You can find information on each programme offered by our 11 faculties on our [website](#).

Application deadlines

You can find the deadlines for our [Bachelor's](#) and [Master's](#) programmes on our website.

1.2 Submit application in Studielink

Studielink is the online application and registration service for universities in the Netherlands.

If you already have a Studielink account, make sure to use your existing account - therefore do *not* create a new one - to ensure you have the same student number for all your applications. You can have up to 4 active applications in your Studielink account (including a maximum of 2 fixed-quota programmes). Nationwide you can only apply to one Bachelor's programme in Medicine or Dentistry (Dutch taught).

You will receive an email with your Studielink login details within minutes after creating your Studielink account. Make sure to check your spam folder for this email as well.

[Go to Studielink](#)

1.3 Transfer application fee

From the September 2023/2024 intake onwards, the University of Groningen charges a non-refundable application fee of 100 euros for applicants with a non-Dutch diploma. The Admissions Office can only start reviewing your application(s) after this fee has been received on time.

Fee for multiple applications

If you apply to more than one programme in the same academic year, know that you only need to pay the fee once.

You can read more about the application fee [here](#).

1.4 Activating UG account and logging into the Progress Portal

You will receive an email with your student number and instructions to activate your UG account. After activating your account, you will be able to access your Progress Portal to submit your application documents to the Admissions Office. You will find more information on the admissions procedure in the next chapter.

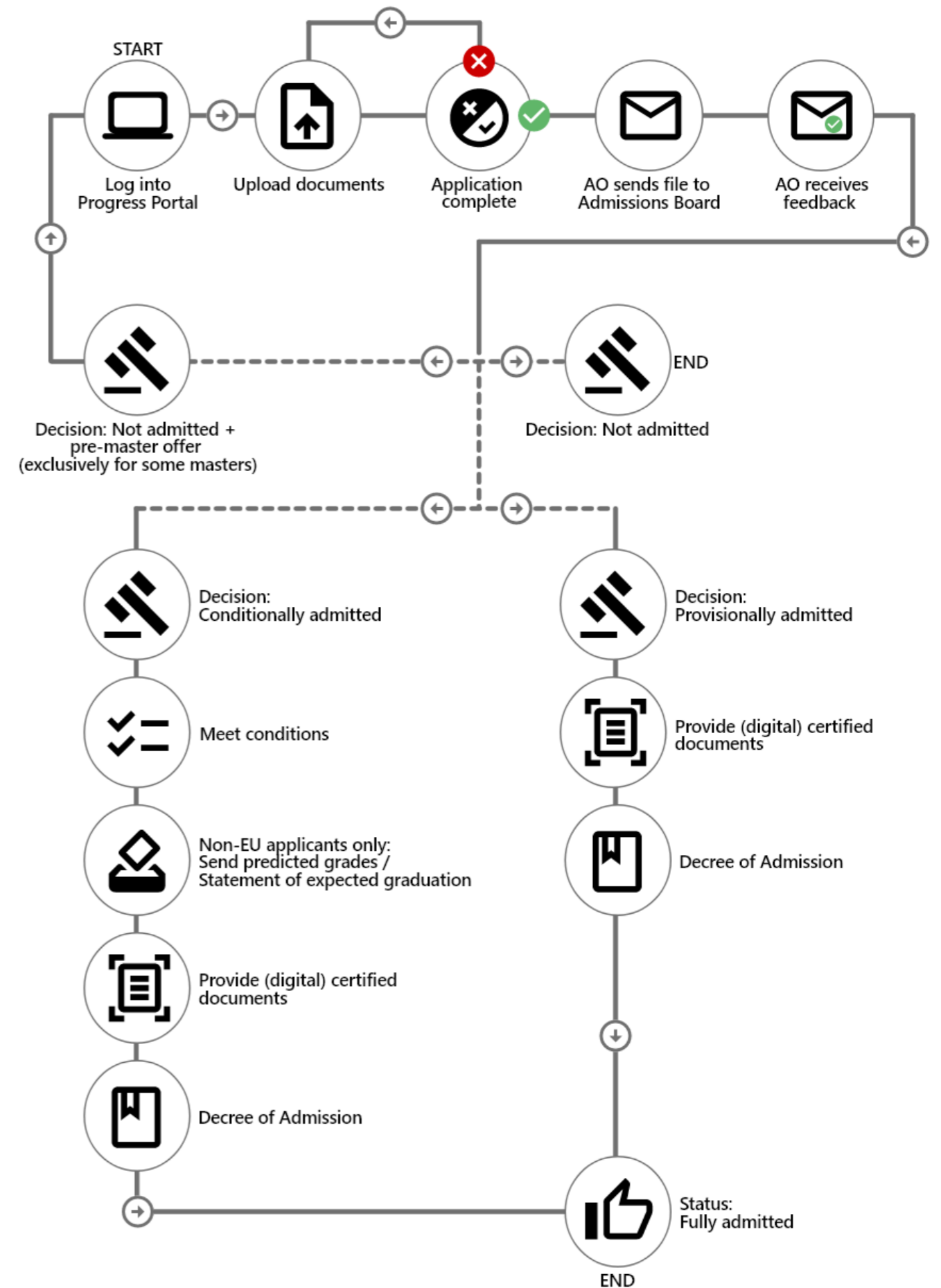
[Go to Progress Portal](#)



2

Admissions procedure

Steps of the admissions procedure



2.1 Bachelor's degree application

1. Application in Studielink

New to Studielink and/or new to the UG? After submitting an application in Studielink for the very first time, you will receive an email with your student number, which also includes instructions on how to activate your UG student account and how to access the Progress Portal. Already have a UG student number? After submitting your (new) application, you will receive a email directing you to the Progress Portal. If our email did not include information about the Progress Portal, but you believe this does apply to you - as you are applying with a non-Dutch/ international diploma, get in [contact](#).

2. Pay the application fee

You will receive a separate email with a payment link to pay the application fee. This link is only valid for a limited time, therefore make sure to pay in time. Make sure to also check your spam folder for our emails!

3. Application in the Progress Portal

Once you have activated your UG student account you will be able to access our Progress Portal. If you have a non-Dutch educational qualification, the Admissions Office (AO) will need to assess if you are admissible to the programme of your choice. The application documents we need to do so will need to be uploaded in the Progress Portal.

Follow these two steps to ensure the AO receives your application:

- 1 Log into the Progress Portal
- 2 Upload all the requested [application documents](#)

Note: Other steps in the portal can be completed at a later point.

Keep in mind that, if you do not upload all requested application documents in the Progress Portal (before the deadline), the AO will not be able to process your application. It is therefore very important to make sure to submit all requested documents to complete your application before the [deadline](#).

If your application remains incomplete when the deadline expires, it will not be processed.

4. Initial review by the Admissions Office

After you have uploaded all requested application documents in the Progress Portal, the AO will review your documents to verify whether your application has all required documents and information. If so, your file will be complete.

If any documents are missing or important information is missing, you will receive a notification to upload additional and/or amended documents through the Portal.

5. Application is assessed by the Admissions Board

After the initial review of your application, the Admissions Board will determine if your educational qualifications meet our general entry level requirement, in other words if the level of your diploma(s) is at least equivalent to the level of the Dutch pre-university diploma (VWO). Should your programme also have any subject-specific requirements, the Admissions Board will assess if you meet these additional requirements. A list of VWO-equivalent qualifications and its subject-specific requirements can be found [here](#).

6. Decision letter is issued by the Admissions Office

Once the Admissions Board notifies us of their decision on your application, you will receive your decision letter from us by email. This letter will state whether you are admissible, and if so, any conditions you will need to meet as well as the certified documents you will need to send us. You can also find your deadline in this letter.

2.2 Certified documents (Bachelor's)

7. Meet your conditions and provide your certified documents

To be admitted to the programme, you will need to meet your conditions before the deadline in your letter. You will also need to send us proof that you have met your conditions in the form of certified documents before that deadline.

Certified (digital) copies

All applicants need to send us [certified photocopies](#) of their diploma documents. Your decision letter will outline the documents that you will need to send to the AO. It is important that your documents are correctly and sufficiently certified, therefore make sure to check the requirements on the website above.

A *certified digital document* is an electronic copy of your diploma certificate, academic transcript or other graduation document of which the content and authenticity can be securely verified online. You can find all important information relating to certified (digital) documents [here](#).

A *certified copy* is a photocopy of your original document. A hardcopy (as opposed to a digital copy) will need to bear an original stamp, signature and date placed by an authorised institution/ individual (e.g. notary or school official) on each page. Because the stamp, date and signature have to be original, the certified copy can only be sent by regular or registered post. You will need to send any physical certified documents to the address on your address label (last page of your letter).

Non-EU applicants with a conditional offer

If you have a non-EU nationality and receive a conditional offer from us, you will need to meet your conditions **before 1 July**, as an earlier deadline applies due to the [Visa/Residence Permit application procedure](#). If you are unable to meet your conditions before 1 July, *you must follow the steps described [here](#)*.

Fixed-quota applicants

If you have an EU nationality and have applied to one of our [fixed-quota programmes](#), you will need to meet your conditions *and* send the certified documents as outlined in your decision letter **before 15 July**. If you cannot meet that deadline, *you must submit an official postponement request* through [this online form](#) before 15 July.

Graduation statement

If your final diploma documents are issued after the start of the academic year (1 September), we will first need to receive a *certified* graduation statement (in Dutch or English) from your school by email or regular post (see web page above). You can find a template that your school can fill out and certify on the next page.

In this case, your enrolment will be completed on the basis of that certified statement. Do keep in mind that your admission will be provisional until we have received certified copies of your final diploma documents. If you fail to provide these documents as soon as they are available to you, the AO will notify the Faculty, who will decide on the consequences for your enrolment.

8. Decree of Admission

When you have met your conditions in time *and* have sent all requested certified documents, you will receive your Decree of Admission. This document signifies you have met all the admissions requirements.

You can find the remaining steps to becoming fully enrolled in your Progress Portal.

2.3 Predicted grades procedure (Bachelor's)

If you have a non-EU nationality, the university will need to apply for your visa and/or residence permit on your behalf. This is handled by the university's Immigration Service Desk (ISD), who will start this procedure once you have met all conditions of admission before 1 July. We apply this deadline to ensure that there is enough time for your visa and/or residence permit application to be processed before the start of the academic year. Make sure to follow the [ISD's instructions](#) and submit your immigration application documents in time.

If you cannot meet your conditions before this deadline, because you graduate after the 1 July deadline, you will need to follow the steps below:

STEP 1: Predicted Grades Statement

Have your school send us a certified statement confirming that you are expected to meet all the conditions of your admission. The document must be sent to us directly by a school official, from an official school email address, and must be sent to certdocs@rug.nl. The email, in addition to the document, must at least include your *UG student number, full name and specify that the email contains a predicted grades statement*.

You can find a template below to have your educational institution fill out and certify.

Important: any other conditions of admission – such as language tests and any subject-specific requirements – must still be fulfilled and proved before 1 July.

STEP 2A: Send your provisional results statement(s) / graduation statement

If your final diploma documents are not issued until after the start of the academic year, you will first need to send us a *certified (digital to certdocs@rug.nl or regular) copy* of your official provisional results statement(s) or a certified graduation statement issued by your school. You can find a template below.

STEP 2B: Certified documents

Send us the requested certified photocopies of your diploma documents (see decision letter) before the start of the academic year*. These documents need to prove that you have fulfilled your conditions of admission as stated in your decision letter.

Only once we have received all required final certified diploma documents will we be able to complete your admission.

* Important: Fixed-quota programmes

The deadline for fixed-quota programmes is 15 July. If you cannot send the required certified documents before this deadline, you will need to request a postponement via this [form](#) before 15 July.

If you do not meet the conditions of your admission, or if we do not receive the certified copies of the requested documents, before the start of the academic year, your application will not be completed and the ISD will cancel your visa and/or residence permit.

[Download template Predicted Grades statement](#)



1. Application in Studielink

New to Studielink and/or new to the UG? After submitting an application in Studielink for the very first time, you will receive an email with your student number, which also includes instructions on how to activate your UG student account and how to access the Progress Portal. Already have a UG student number? After submitting your (new) application, you will receive a email directing you to the Progress Portal. If our email did not include information about the Progress Portal, but you believe this does apply to you - as you are applying with a non-Dutch/international diploma, get in [contact](#).

2. Pay the application fee

You will receive a separate email with a payment link to pay the application fee. This link is only valid for a limited time, therefore make sure to pay in time. Make sure to also check your spam folder for our emails!

3. Application in the Progress Portal

Once you have activated your UG student account you will be able to access our Progress Portal. If you have a non-Dutch educational qualification, the Admissions Office (AO) will need to assess if you are admissible to the programme of your choice. The application documents we need to do so will need to be uploaded in the Progress Portal.

Follow these two steps to ensure the AO receives your application:

- 1 Log into the Progress Portal
- 2 Upload all the requested [application documents](#)

Note: Other steps in the portal can be completed at a later point.

Keep in mind that, if you do not upload all requested application documents in the Progress Portal (before the deadline), the AO will not be able to process your application. It is therefore very important to make sure to submit all requested documents to complete your application before the [deadline](#).

If your application remains incomplete when the deadline expires, it will not be processed.

4. Initial review by the Admissions Office

After you have uploaded all requested application documents in the Progress Portal, the AO will review your documents to verify whether your application has all required documents and information. If so, your file will be complete.

If any documents are missing or important information is missing, you will receive a notification to upload additional and/or amended documents through the Portal.

5. Application is assessed by the Admissions Board

After the initial review of your application, the Admissions Board will assess whether your educational background is sufficient and if you meet the subject-specific requirements of the programme of your interest. Depending on the level and content of your Bachelor's degree, you may be offered a Pre-Master programme. Do keep in mind that this is assessed on a case-by-case basis and depends on the Faculty and the programme.

6. Decision letter is issued by the Admissions Office

Once the Admissions Board notifies us of their decision on your application, you will receive your decision letter from us by email. This letter will state whether you are admissible, and if so, any conditions you will need to meet as well as the certified documents you will need to send us. You can also find your deadline in this letter.

7. Meet your conditions and provide certified documents

If your educational background is equivalent to a Dutch WO Bachelor, you will receive a provisional or conditional letter with an offer for admission. If you have been conditionally admitted, you will need to fulfil the conditions in your letter before the deadline. These are, generally, submitting a sufficient and accepted English proficiency test and completing your Bachelor's degree.

Certified (digital) copies

All applicants need to send us [certified photocopies](#) of their diploma documents. Your decision letter will outline the documents that you will need to send to the AO. It is important that your documents are correctly and sufficiently certified, therefore make sure to check the requirements on the website above.

A *certified digital document* is an electronic copy of your diploma certificate, academic transcript or other graduation document of which the content and authenticity can be securely verified online. You can find all important information relating to certified (digital) documents [here](#).

A *certified copy* is a photocopy of your original document. A hardcopy (as opposed to a digital copy) will need to bear an original stamp, signature and date placed by an authorised institution/individual (e.g. notary or school official) on each page. Because the stamp, date and signature have to be original, the certified copy can only be sent by regular or registered post.

You will need to send any physical certified documents to the address on your address label (last page of your letter).

Non-EU applicants with a conditional offer

In order for the university's Immigration Service Desk (ISD) to apply for a visa and/or residence permit on your behalf, you will need to be (provisionally) admitted, as the deadlines to meet your conditions of admission are tied to the ISD's [Visa/Residence Permit application](#) procedure. If you are conditionally admitted pending graduation, you will need to send proof of graduation to the AO by email as soon as you graduate. You can either email your degree certificate and official final transcripts or a scan of your official statement of (expected) graduation.

Graduation statement

If your final diploma documents are issued after the start of the academic year (1 September), we will first need to receive a *certified* graduation statement (in Dutch or English) from your educational institution by email or regular post (see information on certified documents above).

In this case, your enrolment will be completed on the basis of that certified statement. Do keep in mind that your admission will be provisional until we have received certified copies of your final diploma documents. If you fail to provide these documents as soon as they are available to you, the AO will notify the Faculty, who will decide on the consequences for your enrolment.

8. Decree of Admission

When you have met your conditions in time *and* have sent all requested certified documents, you will receive your Decree of Admission. This document signifies you have met all the admissions requirements and is needed to complete your enrolment.

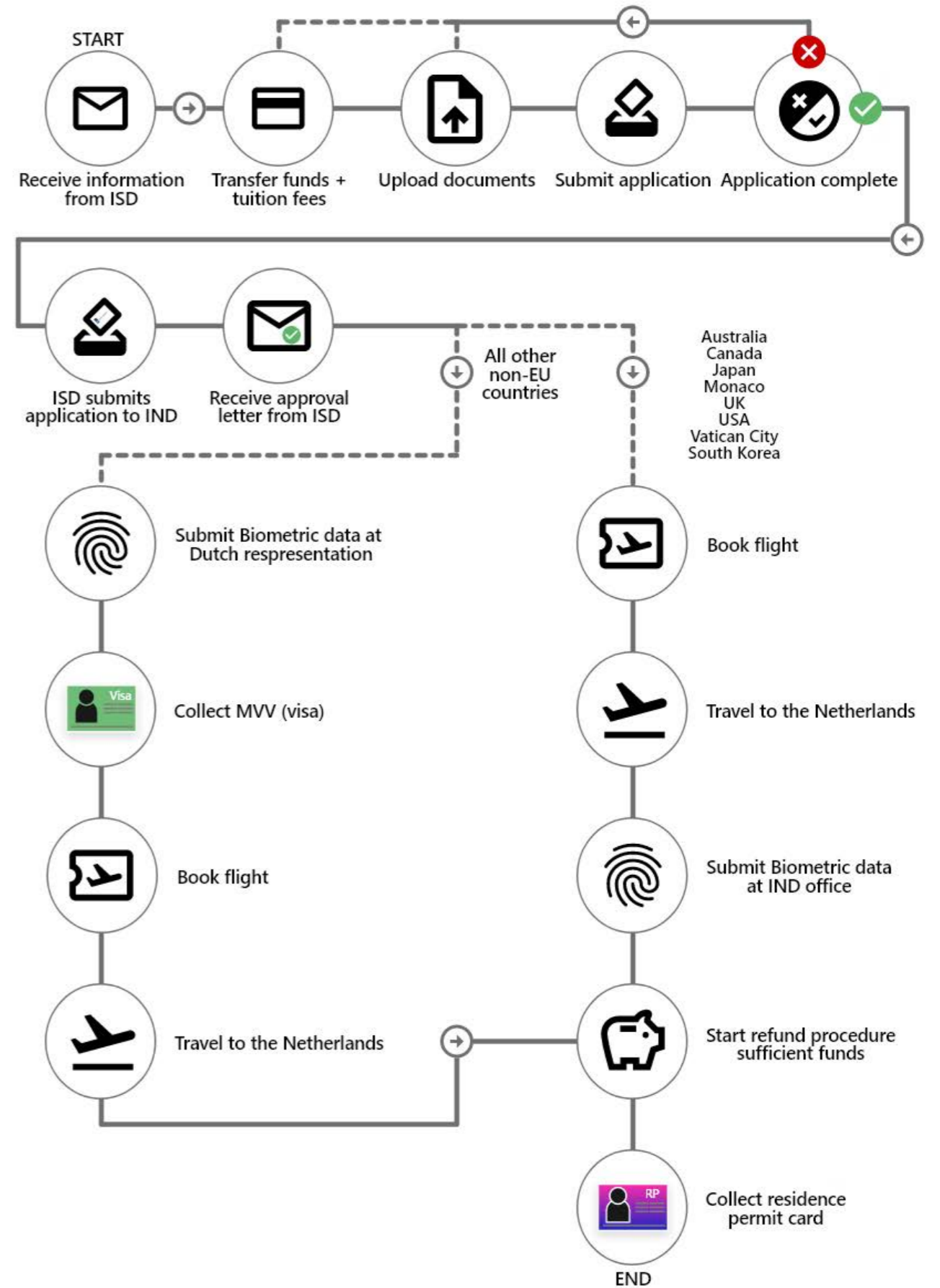
You can find the remaining steps to becoming fully enrolled in your Progress Portal.



3

Immigration procedure

Steps of the immigration procedure



3.1 Immigration procedures

1. Students from an EU/EEA country

You do not need a visa or residence permit! You can skip this chapter and move to chapter 4!

2. Students from Australia, Canada, Japan, Monaco, New-Zealand, South Korea, UK, USA and Vatican City

If you have the nationality of one of the abovementioned countries, you will only need a residence permit in order to study in the Netherlands. If you already have a Dutch residence permit, go to point 4, 5 and 6.

3. Students from all other non-EU countries

Non-EU students with a nationality other than those mentioned in section 2 will need to apply for a visa and residence permit in order to study in the Netherlands. If you already have a Dutch residence permit, go to point 4, 5 and 6.

4. Students with a Dutch residence permit for the purpose of study

If you already have a valid Dutch residence permit for the purpose of study from another educational institution in the Netherlands, the University of Groningen (UG) can become the new recognised sponsor of your residence permit for the purpose of study.

5. Students with a Dutch residence permit for a purpose other than study

If you already have a valid Dutch residence permit for a purpose other than study and you wish to change the purpose of your residence permit to the purpose of study, you can apply for a Change of Purpose.

6. Students with a Dutch residence permit for a purpose other than study

If you already have a valid Dutch residence permit for a purpose other than study and you do not wish to change the purpose of your residence permit to the purpose of study, you will need to submit a colour scan of the front and back of your residence permit.

Check out our video on the immigration procedure!



3.2 Requirements

	Visa & residence permit	Residence permit	Change of Guarantor	Change of Purpose	Extension
Documents					
Copy of valid passport	Required	Required	Required	Required	Required
Antecedents Certificate	Required	Required	Required	Required	Required
EU residence permit	Optional	Optional			
Dutch residence permit			Required	Required	Required
Finances					
IND application fee					
Transfer + transfer receipt	Required	Required	Required	Required	Required
Loan/scholarship letter*					
Dutch bank statement*					
Proof of sufficient funds					
Transfer + transfer receipt	Must choose one or a combination of available options	Must choose one or a combination of available options	Must choose one or a combination of available options	Must choose one or a combination of available options	
Loan/scholarship letter	Must choose one or a combination of available options	Must choose one or a combination of available options	Must choose one or a combination of available options	Must choose one or a combination of available options	
Dutch bank statement			Must choose one or a combination of available options	Must choose one or a combination of available options	
Tuition fees					
Transfer**	Must choose one or a combination of available options	Must choose one or a combination of available options	Must choose one or a combination of available options	Must choose one or a combination of available options	Required
Loan/scholarship letter*	Must choose one or a combination of available options	Must choose one or a combination of available options	Must choose one or a combination of available options	Must choose one or a combination of available options	
Dutch bank statement*			Must choose one or a combination of available options	Must choose one or a combination of available options	

■ Required
■ Optional
■ Must choose one or a combination of available options

* Your payment deadline will be postponed. All fees have to be paid before the start of your programme. Do note that non-Dutch bank statements are not accepted.

** The Central Student Administration has to receive your full tuition fees transfer before the application deadline. Paying in installments is only possible for an extension application.

Deadlines

You can find the application deadlines [here](#). If you start your studies in September, you will receive information about your visa and/or residence permit application in April. If you start your studies in February, you will receive this information in October.

Documents

Scan of your valid passport

- Scan must be in colour
- Include all pages containing visas and/or stamps
- Holders signature page
- Passport must be valid for at least 6 months after the starting date of your programme

Signed Antecedents Certificate

By signing the Antecedents Certificate you declare that you do not have a criminal record. You will receive the Antecedents Certificate from the Immigration Service Desk (ISD).

Transfer receipt

Transfer receipt for the transfer of the Immigration and Naturalisation Services (IND) application fee and proof of sufficient funds (explanation below).

Scan of your valid EU residence permit*

- Scan must be in colour
- Scan of front and back

Scan of your valid Dutch residence permit

- Scan must be in colour
- Scan of front and back

* If you are currently in the process of applying for a (re)new(ed) EU residence permit, please note that this can only be taken into account if you have already received your residence permit card. Approval letters or other statements are not accepted.

Sufficient admission status

You receive information from the ISD once you have been (conditionally) admitted.

The ISD will only apply for your visa and/or residence permit if you have been (provisionally) admitted. It is therefore important to ensure you meet the requirements of the Admissions Office, as stated in your decision letter, before the deadline.

Important: Modern Migration Policy (MoMi)

Students with a residence permit for the purpose of study need to obtain at least 50% of the nominal ECs per academic year in order to keep their residence permit valid. You can find more information about the MoMi procedure [here](#).

For your visa and/or residence permit application you will need to make 2 transfers. The tuition fees must be transferred separately from the IND application fee and the proof of sufficient funds:

Transfer 1: Tuition fees to Central Student Administration

You will receive an email from the Central Student Administration (CSA) with information on how to pay your [tuition fees](#).

Transfer 2: IND application fee and proof of sufficient funds to ISD

You will be asked to transfer an application fee. This application fee will be paid to the IND for processing your application.

We will also ask you to transfer [proof of sufficient funds](#). This amount will be refunded to you once you have arrived in the Netherlands and have opened your Dutch bank account. If you decide to withdraw your application you can receive the refund in the bank account the transfer was initially made from.

Other ways to prove finances:

- Scholarship or loan letter
- Dutch bank statement

You can find more information about other ways to prove finances [here](#).



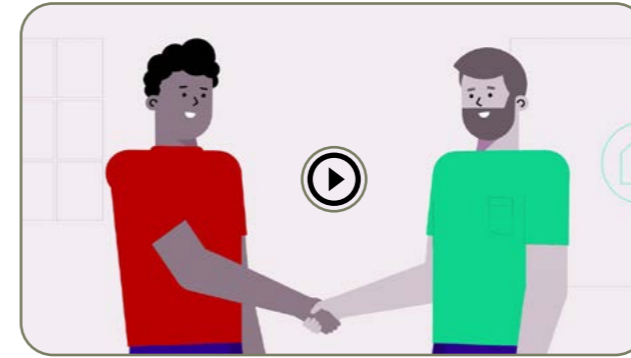


4

Arrange housing

Arrange housing

The University of Groningen (UG) is not a campus university and therefore does not offer accommodation for students. It is your own responsibility to find somewhere to live. Please do not underestimate the challenge of finding accommodation, as it can be a long and stressful process.



UG video on finding accommodation



Video on finding accommodation in the Netherlands in general

SSH Student housing

If you are coming to Groningen for the first time, and you apply on time, you can rent one of the rooms the UG has reserved for new international students with SSH Student Housing. SSH is a non-profit housing corporation specialised in student accommodation, with furnished rooms available for a maximum of one year. It is important to know you have to be (conditionally) admitted to the study programme of your choice before you can apply for SSH student housing.

Students of [University College Groningen](#) or [University College Fryslân](#) do have residential housing with their classmates, for one or more years (depending on the programme). For more information, contact the faculty.

Private housing

Accommodation in the city is in high demand, so be prepared to also look outside Groningen. There are several ways to find private accommodation in the city. We have worked with the Groningen Municipality and Hanze University of Applied Sciences to create a website called At Home In Groningen (AHIG), which offers student rooms with reliable landlords that have been screened by the municipality and provides additional information about living in Groningen.

Another option is to search for a room on [Hospi](#)

[Housing](#), which connects students with verified local hosts and guest families. The platform allows you to search for accommodation and contact hosts for free, but charges a one-time fee once you have found a room.

We urge you to be aware that there are untrustworthy landlords and unreliable room rental agencies out there. Click the link below for tips on looking for accommodation.

Cannot find housing?

Make sure that you have found a room before August 1st if you will be starting your studies in Groningen in September. If you decide to come to Groningen without pre-arranged housing, then you are highly likely to find yourself in hotels or hostels, provided there is still space. This will involve high costs, inconvenience and stress. This will likely last for a long period of time, probably months after your arrival. If you find a house outside of the city, then make sure you consider the potential extra travel time and travel costs.

If you have not found accommodation before August 1st, we strongly advise you not to come to Groningen.

[Visit the UG Accommodation page](#)
[Visit the SSH website](#)
[Visit AthomeinGroningen](#)



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5

Registration

5. Registration

Central Student Administration

The Central Student Administration (CSA) forms part of the Student Information & Administration (SI&A) department. Within this department, CSA handles all administrative matters involved in getting you enrolled.

How to complete your registration and finalise your enrolment

After you have received your (conditional) offer letter from the Admissions Office (AO) there are a few steps you need to complete to become enrolled in the programme of your choice. During the application process you can check the status of your application in the [Progress Portal](#). Do keep in mind that you will first need to activate your [student account](#) to be able to log into your Progress Portal.

In the Progress Portal you can find the option Grades and Enrolment under the 'UG Tools' menu. If you click Grades and Enrolment (Progress) and go to your Enrolment applications and find an overview of your application(s) in our system.

This overview shows the current status for each step and what you need to do to complete it. Please note that if you have submitted applications to more than one programme, the steps to be completed may vary per application, so always thoroughly check the name of the programme in the overview!

You will have successfully completed a step when the accompanying box displays a green tick. If the box is empty, you will see an upload option or question to complete the step, or we are processing your information.

Paying your tuition fees

You must have arranged the payment of your tuition fees before the start of your programme. The amount of your fees depends on your personal situation. There are several ways to pay your tuition fees, click the link that applies to your situation:
[Bachelor's degree programmes.](#)
[Master's degree programmes.](#)
[Pre-master programmes.](#)

Processing your admission documents

When you meet all conditions of your admission and have provided the required certified documents to the AO, you will receive your Decree of Admission. This document will also be sent to the CSA for further processing. As soon as the CSA has processed your decree, the entry requirements box in the Progress Portal will be ticked, meaning that you have completed that step.

Selection and placement (Bachelor's programmes only)

Some Bachelor's programmes have a fixed quota, which means places are allocated through a selection process. Each programme has its own [selection procedure](#), looking at suitability and motivation. The ranking is announced on 15 April and if you are offered a place, you have two weeks to accept it. If you are not offered a place immediately, you might still be offered a place at a later stage, as the placement process continues until the start of the programme.

The selection and placement process has a [set timeline](#) with various deadlines that you need to keep an eye on.

The selection process and the admissions process (dealt with by the AO) are two different procedures. The selection process is dealt with by the faculty's Selection Board and is aimed at selecting the most suitable candidates for the programme. The admissions process only entails the evaluation of your educational qualification(s) in order to determine whether you meet the entry requirements. You will need to successfully complete both procedures to be admitted to the programme.

Matching (Bachelor's programmes)

If the programme of your choice does not have a selection procedure, you might need to participate in the [matching procedure](#). For some programmes matching is compulsory, meaning that you will need to complete the matching activities before you are allowed to start the programme. While your participation is mandatory, the results of the matching procedure (whether or not you and the programme are a match) are not binding.

5.1 After you are fully enrolled

Student card

Once your registration is completed and you have [uploaded a photo](#) in the Student Portal, your UG student card will be ready within a few weeks. If you have a Dutch correspondence address, the card will be sent there. If you do not have a Dutch correspondence address (yet), you will receive an email when your card is ready to be picked up at [Student Information and Administration \(SIA\)](#). You will need to [schedule an appointment](#) to pick up your student card.

Statement of enrolment

You will automatically receive your statement of enrolment by email within two working days after your registration is official. You can also download this statement using the UG tools in the Student Portal.

Statement of paid fees

When you are fully enrolled, you can request a [statement of paid tuition fees](#).

Binding Study Advice (Bachelor only)

Bachelor's students at the UG need to obtain a minimum amount of credits during their first year to be allowed to continue their studies. The minimum amount is 45 ECs*. Students who earn fewer ECs this first year will receive a negative [Binding Study Advice](#) and will have to leave their programme.

* University College (UCG and UCF) students will receive a negative Binding Study Advice if they earn fewer than 60 ECs by the end of the first year.

Dutch healthcare system

At the University of Groningen, your well-being is our priority. Safeguard your student experience by ensuring you meet the legal health insurance requirement. We recommend proactively securing coverage from a recognised insurer *before* departure - automatic enrolment in the Dutch healthcare system does *not* apply. We genuinely care about your safety and want you to be well-informed. Comprehensive insurance is essential, covering medical care and medication costs. Explore our animation video for insights and delve into our [dedicated webpage](#) for detailed info on the Dutch healthcare system. Your health matters. Act now - arrange insurance before your adventure in the Netherlands begins!

Dutch Healthcare System

5.2 Contact details & FAQ

The Student Information and Administration (SIA) department has a Frequently Asked Questions page for quick answers to our most commonly asked questions. The SIA FAQ is focused on information about administrative matters regarding your study programme, such as how to register or deregister, information about your tuition fees, your university card, how to request a statement, etc.

FAQ SIA

FAQ Immigration



Contact details

If you still have questions about the application procedure after reading this guide, you can contact SIA. You can reach us by email, telephone or you can visit the SIA desks at the Academy Building.

You can find our contact details [here](#).

Studying with special needs or extraordinary circumstances

Some students would like to make use of additional study support such as exam facilities, because they expect to experience barriers due to a functional impairment/disability (such as dyslexia, AD(H)D, ASD), illness or other extraordinary circumstances (such as studying as a parent, with a caretaker's role or as a top athlete). If this applies to you, we recommend visiting our website about [studying with special needs](#) (made by the [Student Service Centre](#)) to learn more about your options, so that you can take timely action, where necessary.



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6

After arrival

After arrival

START



Arrange health insurance (**before arrival**)



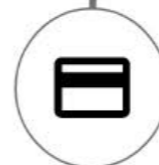
Arrive in the Netherlands



Travel to Groningen



Registration with the municipality



Opening a Dutch bank account



Collect University card



Collect residence permit card (non-EU only)



Undergo TB-examination (certain non-EU nationalities only)

END

6.1 What to arrange after your arrival

Registering with the municipality

When you move to the Netherlands, you are required to register your address with the municipality in [Groningen](#), [Leeuwarden](#) or somewhere else within 5 days after arriving in the Netherlands. The municipality will ask you to submit documents such as a rental agreement. You can find an overview of all required documents on the municipality website.

Opening a Dutch bank account

If you are not a member of an EU/EEA country that uses the SEPA (Single Euro Payments Area) system, we recommend opening a [Dutch bank account](#) to manage your day-to-day finances during your stay in the Netherlands. On our webpage you can find more information about opening a bank account. With most Dutch banks you will need a Burgerservicenummer (BSN, Dutch social security number) in order to open a bank account. You can choose a bank of your preference.

Refund sufficient funds (non-EU students only)

If you have transferred sufficient funds to the Immigration Service Desk (ISD) for your residence permit application you will receive a personal link to start the refund procedure. Depending on the starting date of your programme, you will receive an email from the ISD in the first week of September or February.

Keep in mind that it will take approximately two weeks for your money to be refunded to your Dutch bank account. Make sure that you have enough money with you for the first weeks/month in the Netherlands.

Collecting your student card

You will receive the student card only once. The card remains valid throughout your entire study career. Your student card will expire when you deregister. If you have a Dutch address, the card will be sent there. If no Dutch address is registered in our system, your card will be sent to the Central Student

Administration (CSA). You will receive an email when you can pick it up. You can find more information [here](#).

Collecting your residence permit card (non-EU students only)

As soon as your residence permit is ready, the Immigration and Naturalisation Services (IND) will notify the ISD. The ISD will then inform you when you can collect your residence permit card.

The IND will come to Groningen a few times per semester to issue residence permits. If your residence permit card is ready, you will receive an invitation to collect it on that specific day. If you have not received a status update from us yet, please do not contact us, we will update you as soon as possible. If you are unable to attend that day or if your residence permit is not ready yet, you can pick up your residence permit card at the IND in Zwolle. You will have to make an [appointment](#) to do so.



6.2 Study progress monitoring

What is the difference between Binding Study Advice (BSA) and MoMi?

All first-year Bachelor's students have to meet the BSA requirements in order to be allowed to continue their study programme the next academic year. For non-EU students, the MoMi policy is an additional requirement. It requires the student to obtain a minimum amount of ECs in order to not have their study permit cancelled. In case a non-EU student does meet the Momi requirements, but not the BSA requirements, the student would be allowed to stay at the UG to study. However, they would have to choose another Bachelor's programme for the next academic year, as continuing the same programme would not be allowed for two consecutive academic years following the BSA regulations.

Binding Study Advice (Bachelor's programmes only)

Bachelor's students at the UG need to obtain a minimum amount of credits during their first year in order to be allowed to continue their studies. The minimum amount is 45 ECs*. Students who earn fewer ECs in their first year will receive a negative [Binding Study Advice](#) and will have to leave their degree programme.

* Students at the University College Fryslân

Global Responsibility and Leadership and the University College Groningen will receive a negative Binding Study Advice if they earn fewer than 60 ECs credit points by the end of their first year of study.

Non-EU students: Study progress monitoring (MoMi)

Your study progress will influence your right to a residence permit. Students doing a Bachelor's or Master's at the UG with a residence permit with a purpose of 'Study' must obtain sufficient ECs each academic year to retain their residence permit. If you obtain sufficient ECs (at least 50%) in the academic year, you can retain your residence permit. If you have not obtained enough ECs at the end of the academic year and do not have an excusable reason, the university's ISD will notify the national IND and your residence permit will be cancelled.

How many ECs do I need to obtain?

Most students need to obtain 50%, but this is not the case for all students. Check your requirements with your study advisor or in your Student Portal.

For more information about MoMi, check this [page](#).



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